

## ***Graduate Faculty Status***

Biomedical scientists interested in becoming graduate faculty in the School must submit a curriculum vitae and a letter of interest. The CV is distributed to the faculty in the program area(s) of interest. The faculty in that program vote on the appropriateness of the request for admission into that faculty and designate a level of assignment. A simple majority allows for admission into that program area. Graduate faculty must fully engage in the development of our students, in order to maintain faculty status. This includes serving on dissertation and thesis committees, teaching at the graduate level and providing support and advice to our students.

According to Kent State University guidelines, a graduate faculty member may be accorded a regular or temporary appointment. In the School of Biomedical Sciences, regular appointments may be at the Associate (A1 or A2) or Full (F3 or F4) membership levels. Only Full members vote on policies and on graduate faculty membership. Each level has different requirements and privileges as follows, and higher levels have the benefits of the lower membership levels:

F4: May direct doctoral dissertations.

F3: May direct doctoral dissertations if an F4 graduate faculty member serves as a co-advisor. May serve on doctoral dissertation committees. The F4 co-advisor should participate fully in the professional development and progress of the doctoral student.

A2: May direct masters theses. In some instances may serve on Ph.D. dissertation committees with special approval from the Director.

A1: May serve on masters thesis committees and teach graduate coursework.

Temporary graduate faculty members may be appointed for specific purposes, such as to teach a one-time graduate course or serve on a specific students' dissertation committee. This is most common for committee members who are not Kent State or NEOMED faculty. Temporary appointments terminate upon completion of the assigned duties.

The criteria for each graduate faculty level are as follows:

### **F4**

1. Possession of the terminal degree (normally the Ph.D. or M.D. degree) in one of the disciplinary areas of the Biomedical Sciences.
2. Maintenance of an active research program during a five-year review period as evidenced by 1) publication of no fewer than four manuscripts in refereed journals, or equivalent scholarly publications and 2) funding of a reviewed grant

proposal, or submission of at least three proposals of sufficient magnitude to support doctoral students.

### **F3**

1. Possession of the terminal degree (normally the Ph.D. or M.D. degree) in one of the disciplinary areas of the Biomedical Sciences.
2. Maintenance of an active research program during a five-year review period as evidenced by 1) publication of no fewer than four manuscripts in refereed journals, or equivalent scholarly publications and 2) submission of at least one proposal for extramural funding.

### **A2**

1. Possession of the terminal degree (normally the Ph.D. or M.D. degree) in one of the disciplinary areas of the Biomedical Sciences.
2. Maintenance of an active research program during a five-year review period as evidenced by: 1) publication of no fewer than two manuscripts in refereed journals, or equivalent scholarly publications and 2) submission of a minimum of one proposal for extramural funding.

### **A1**

1. Possession of the terminal degree (normally the Ph.D. or M.D. degree) in one of the disciplinary areas of the Biomedical Sciences. In some instances other qualifications may serve in lieu of the terminal degree.
2. A history of research of sufficient quality to merit publication in refereed journals.

The criteria to obtain Temporary Graduate Faculty Membership are academic and professional credentials at least equivalent to those for regular graduate faculty membership. Permission is granted by the Director on an *ad hoc* basis and is limited to responsibilities specified in the temporary appointment. This category includes faculty who have unique capabilities that will benefit a specific graduate student and program.

None of the above appointments are permanent. The qualifications of all appointees will be evaluated biannually for the previous five-year period by a Review Committee consisting of the Director, Associate Director and the Executive Committee of the School of Biomedical Sciences. Individuals whose qualifications remain consistent with their current appointment will be reappointed at that level. Associate Graduate Faculty whose credentials qualify them for Full Graduate Faculty status will be recommended for reappointment at that level. Full Graduate Faculty members who no longer meet the criteria for membership at this level will be provided a one year

extension to fulfill the criteria. Those failing to meet the criteria for this level after the one year extension will be reappointed at the Associate Graduate Faculty level. Associate Graduate Faculty may request to be considered for Full membership at any time, if she/he has fulfilled the requirements stated for that level. Recommendations will be forwarded to the Dean of the College.